Cultivating Knowledge and Encouraging Independence. •

Dear Parents and/or Guardians:

Our annual Halloween classroom party will be held on Friday, November 1, 2019. Parent volunteers are welcome to arrive at the cafeteria at 1:30PM, and then will report to the classroom for set-up at 1:45PM. All parties will begin at 2:00PM and end promptly at 2:50PM. All volunteers are reminded to park in any available parking space.

Because our party is in the afternoon, the students should wear typical clothing to school and change into their costumes prior to the afternoon party. All costumes should be school appropriate. Students are permitted to bring their masks, hats, and props and wear them during the class party, but they cannot be worn during the regular school day. Any questionable props that may violate the District's Weapon Policy (which includes look-alike products such as a toy guns, swords, knives, axes, etc.), should be left at home. Face paint is not permitted; however, small face decals are acceptable.

As a reminder, all food brought in for classroom parties must adhere to the Approved Snack List (see reverse side). as per our District Wellness Policy. This policy can be found in the student handbook or on the district's website under "Wellness Policy". Any food item that does not meet the guidelines will be sent to the office to be taken home by a parent. All treat bag items must also adhere to this policy. Additionally, please refrain from using food or candy during a game or as a prize for any games played during party events.

There are a few reminders listed below for all parent volunteers for our parties at Area.

- All volunteers must have updated clearances.
- There will be a maximum of **four parent volunteers** for each party.
- Parent volunteers must sign-up to participate; otherwise, they will not be permitted to attend if they show up on the day of the party.
- For the safety of all people in the building, parent volunteers are to remain in the classroom and not walk around and visit other children or classroom parties.
- If someone cancels as a parent volunteer, the teacher will send a message out to all parents and assign volunteers based on the responses.

If a parent would like to take their other children after a party, they will sign them out in the classrooms when they arrive. Additionally, parent volunteers should not bring other children to school parties.

Thank you, in advance, for your time and cooperation. We look forward to a wonderful afternoon with our students. I wish you a safe and Happy Halloween!

Sincerely,

Mrs. Kristen Czubiak Area Elementary Principal

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